

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
May 12, 2015**

DIRECTORS PRESENT	OTHERS PRESENT
Art Ivey, Vice-President	Jesus Reyes, General Manager
Indar Singh, Secretary arrived at 9:07 a.m.	Al Blair, District Engineer/Consultant
Miguel Teran, Director arrived at 8:51 a.m.	Jim Speer, Attorney At Law
Larry Ceballos, Director	Jay Ornelas, Assistant District Engineer
DIRECTORS NOT PRESENT	Mary Cortez, Chief Financial Officer
Johnny Stubbs, President	Sharon Atilano, Administrative Assistant
	Phil Bowen, Attorney At Law
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Lisa Aguilar, HR Manager
	Rose Rodriguez, Tax Collector/Assessor/Office Manager
	Sonia Ontiveros, Asst. to Tax Collector
	Robert Kimpel, Visitor
	Jimena Centelles, HUB International
	Pete Elder, Legacy Field Services
	Eric McGinnes, HUB International

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:51 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Regular Meeting held on April 8, 2015 and Emergency Meeting on April 16, 2015, of the Board of Directors.

Draft minutes of the Regular Meeting on April 8, 2015, of the Board of Directors were presented for approval.

After a motion by Indar Singh, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Regular Meeting held on April 8, 2015, are approved.

Draft minutes of the Emergency Meeting on April 16, 2015, of the Board of Directors were presented for approval.

After a motion by Indar Singh, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Emergency Meeting held on April 16, 2015, are approved.

4. Report and recommendations by Mary Cortez, Accountant, concerning financial information, expenditures, budget, and investment policy:

- a. **April Report for the month ending April 30, 2015 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of April 2015 was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and approval of adjustments.**

The delinquency report was presented and reviewed by the Tax Assessor/Collector/Office Manager.

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or corrections to the tax rolls reviewed during the month of April 2015;

NOW, THEREFORE, BE IT RESOLVED: that the adjustments and corrections to the 2012, 2013, and 2014 tax rolls for property owned by the State of Texas and to the 2014 tax roll for property owned by the City of El Paso; are approved as shown on the exhibit attached to these minutes.

- b. **2013-2015 El Paso Public Service Board leases and assignments.** No action was taken on this item.
 - c. **Comparison of EPCWID tax assessments and collections during 2013 and 2014.** No action was taken on this item.
 - d. **Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.

6. General Manager's report concerning the following:

- a. **Update of allocation of project water.** No action was taken on this item.
 - b. **Update on settling basin project.** No action was taken on this item.
 - c. **Borderland Spur Drain.** No action was taken on this item.

d. Presentation by Jimena Ponte-Centelles with HUB International. No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.
- d. Computer System Security Policy.** No action was taken on this item.
- e. Status of Technical Analysis of Rio Grande Compact Issues.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

Miguel Teran left the room but did not abstain.

11. Consideration of Applications to Use District Property or Applications for Licenses for Use of District Real Property or:

- a. Application 1751, by Time Warner Cable, for a 25 year license to construct a new CATV overhead line across the Mesa Spur Drainage Canal near N. Rio Vista Rd. at approximately station 215+75.**

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1751 by Time Warner Cable, Inc., for a 25 year license to construct a new CATV overhead line across the Mesa Spur Drainage Canal near N. Rio Vista Rd. at approximately station 215+75 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license to the District, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

Construction Dewatering Licenses for conveying groundwater:

- b. Application 1752, by J.D. Abrams, L.P., a limited partnership in the State of Texas, for dewatering into Middle Drainage Canal for construction of concrete box culvert in Middle Drainage Canal and Horizon Boulevard**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

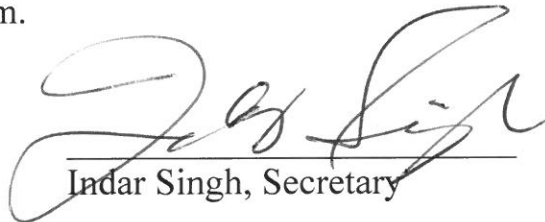
RESOLVED: that Application 1752 by J.D. Abrams, L.P., a limited partnership in the State of Texas, for dewatering into the Middle Drainage Canal for construction of concrete box culvert in Middle Drainage Canal and Horizon Boulevard is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license to the District, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

12. Status of and/or action on bids for purchases or sale and/or easements of real property:

Execution of DEED WITHOUT WARRANTY AND EASEMENTS from EPCWID to the City of El Paso on behalf of the El Paso Water Utilities Public Service Board, conveying the Playa Drain and a portion of the Playa Intercepting Drain. No action was taken on this item.

13. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:28 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:26 a.m. with no action having been taken in the closed session.**

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:27 a.m.



Indar Singh, Secretary