

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
June 10, 2015**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Al Blair, District Engineer/Consultant
Indar Singh, Secretary	Jim Speer, Attorney At Law
Larry Ceballos, Director	Jay Ornelas, Assistant District Engineer
DIRECTORS NOT PRESENT	Mary Cortez, Chief Financial Officer
Miguel Teran, Director	Sharon Atilano, Administrative Assistant
	Phil Bowen, Attorney At Law
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Lisa Aguilar, HR Manager
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Kimpel, Visitor
	Reuben Chavez, Visitor
	Pete Elder, Comanche Trail Pipeline, LLC
	Ron Gil, Canutillo ISD
	Rene Leon, Canutillo ISD
	Dominic Padilla, Canutillo ISD
	Tim Davis, 4D ONEOK

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:00 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Special Meeting held on May 12, 2015 of the Board of Directors.

Draft minutes of the Special Meeting on May 12, 2015, of the Board of Directors were presented for approval.

After a motion by Indar Singh, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Special Meeting held on May 12, 2015, are approved.

4. Report and recommendations by Mary Cortez, Accountant, concerning financial information, expenditures, budget, and investment policy:

- a. **May Report for the month ending May 31, 2015 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of May 2015 was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

a. Review tax report and approval of adjustments.

The delinquency report was presented and reviewed by the Tax Assessor/Collector/Office Manager.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or corrections to the tax rolls reviewed during the month of May 2015;

NOW, THEREFORE, BE IT RESOLVED: that the adjustments and corrections to the 2013 and 2014 tax rolls for property owned by the City of El Paso as Trustee; is approved as shown on the exhibit attached to these minutes.

- b. 2013-2015 El Paso Public Service Board leases and assignments.** No action was taken on this item.
- c. Comparison of EPCWID tax assessments and collections during 2013 and 2014.** No action was taken on this item.
- d. Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.

6. General Manager's report concerning the following:

- a. Update of allocation of project water.** No action was taken on this item.
- b. Update on settling basin project.** No action was taken on this item.
- c. Request by Mr. Lyell Perry to assign water rights to Public Service Board (property is outside of the City of El Paso).** No action was taken on this item.
- d. Application to United States Bureau of Reclamation and Department of Agriculture for cost share grants.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: the Applications to the United States Bureau of Reclamation for the cost share grants are approved, copies of which are attached hereto.

- e. Status of 2015-2016 budget.** No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

11. Consideration of Applications to Use District Property or

- a. **Application by Roadrunner Gas Transmission, LLC to use District property.** No action was taken on this item.

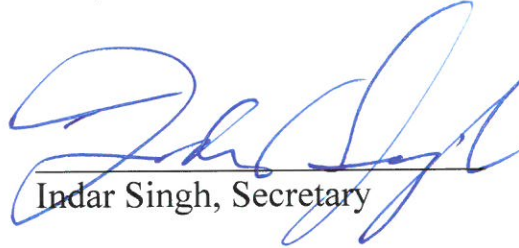
12. Status of and/or action on bids for purchases or sale and/or easements of real property:

- a. Execution of DEED WITHOUT WARRANTY AND EASEMENTS from EPCWID to the City of El Paso on behalf of the El Paso Water Utilities Public Service Board, conveying the Playa Drain and a portion of the Playa Intercepting Drain. **No action was taken on this item.**

- b. Offer to purchase Borderland Spur Drain. **No action was taken on this item.**

13. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 9:49 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:13 a.m. with no action having been taken in the closed session.**

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:15 a.m.



Indar Singh, Secretary

RESOLUTION

El Paso County Water Improvement District No. 1

El Paso, Texas

Resolution to Authorize the District Engineer to submit and take any Administrative Action required to complete an Application to the United States Bureau of Reclamation for a WaterSMART Drought Resiliency Project Grant

Whereas, the El Paso County Water Improvement District No. 1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code; **Now Therefore**, the Board of Directors of the District hereby resolve to support the District's application for a [GRANT] and authorizes the District Engineer to submit and take any administrative action required to complete the application to the United States Bureau of Reclamation and resolve, that if selected for a WaterSMART Drought Resiliency Project Grant, to negotiate and execute a Cooperative Agreement with Reclamation, if such agreement is acceptable to the District's Board of Directors, on or prior to (DATE) to fund at least 50% of the Project costs and provide documentation showing the sources of non-Reclamation funding that totals 50% of the Project Cost and in an amount not to exceed \$300,000 over a period of two years from 2015 to 2017.

El Paso County Water Improvement District No. 1

By:  _____

RESOLUTION


El Paso County Water Improvement District No. 1

El Paso, Texas

Resolution to Authorize the District Engineer to submit and take any Administrative Action required to complete an Application to the United States Bureau of Reclamation for a WaterSMART Drought Contingency Planning Grant

Whereas, the El Paso County Water Improvement District No. 1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code; **Now Therefore**, the Board of Directors of the District hereby resolve to support the District's application for a [Grant] and authorizes the District Engineer to submit and take any administrative action required to complete the application to the United States Bureau of Reclamation and resolve, that if selected for a WaterSMART Drought Contingency Planning Grant, to negotiate and execute a Cooperative Agreement with Reclamation, if such agreement is acceptable to the District's Board of Directors, on or prior to (DATE) to fund at least 50% of the Project costs and provide documentation showing the sources of non-Reclamation funding that totals 50% of the Project Cost and in an amount not to exceed \$200,000 over a period of two years from 2015 to 2017.

El Paso County Water Improvement District No. 1

By:  _____