

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
June 14, 2017**

DIRECTORS PRESENT	OTHERS PRESENT
Art Ivey, Vice-President	Jesus Reyes, General Manager
Indar Singh, Secretary	Jim Speer, Attorney At Law
Larry Ceballos, Director	Phil Bowen, Attorney At Law
Miguel Teran, Director	Dr. Al Blair, District Engineer
DIRECTORS NOT PRESENT	Jay Ornelas, Assistant District Engineer
	Sharon Atilano, Administrative Assistant
Johnny Stubbs, President	Lisa Aguilar, HR Manager
	Mary Cortez, CFO
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Robert Kimpel, Visitor
	Ted Houghton, Houghton Financial
	Michael Houghton, Houghton Financial
	Jim Edd Miller, Hudspeth

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Special Meeting held on May 17, 2017.

Draft minutes of the Special Meeting held on May 17, 2017 of the Board of Directors were presented for approval.

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by a majority vote of the Directors present, with Miguel Teran abstaining, it was:

RESOLVED: that the draft minutes of the Special Meeting held on May 17, 2017 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **May Report for the month ending May 31, 2017 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of May was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **Presentation by Michael Houghton from Houghton Financial Partners for Investments.** No action was taken on this item.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **The delinquency reports for May were presented and reviewed by the Tax Assessor/Collector/Office Manager.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID correctly recommends adjustments or corrections to the tax rolls reviewed during the month of May 2017;

NOW, THEREFORE, BE IT RESOLVED: that the adjustments and corrections to the 2017 tax roll for City of El Paso Trustee and Gabriela Ibarra for the years 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015 and 2016 have been reviewed during the month of May 2017 and are approved as shown on the exhibit attached to these minutes.

- b. 2013-2017 City of El Paso Public Service Board Assignments.** No action was taken on this item.
- c. 2015-2017 Lower Valley Water District Assignments.** No action was taken on this item.
- d. Comparison of EPCWID tax assessments and collections during 2014 and 2015.** No action was taken on this item.
- e. Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.

6. General Manager's report concerning the following:

Memorandum of Understanding between IBWC and EPCWID in regards to the American Canal Extension. No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract.

After a motion by Indar Singh, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the EPWCID's irrigation allocation is hereby set at 4 acre feet per acre of irrigable land.

11. Applications for Licenses for Use of District Real Property:

- a. **Application 1936, by Lakeview Loan Servicing, LLC, for 25 year license for ingress and egress across La Union East Lateral via an existing culvert to private residence at 6710 Westside Drive in El Paso, Texas**

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1936, by Lakeview Loan Servicing, LLC, for a 25 year license for ingress and egress across La Union East Lateral via an existing culvert to private residence at 6710 Westside Drive in El Paso, Texas is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are

authorized and directed to execute such license, a copy of which is attached hereto.

- b. **Application 1929, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Montoya Main Lateral (an irrigation canal) at Frontera Road, approximately Station 294+00**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1929, by Conterra Ultra Broadband and LLC, for a 20 year license to construct an aerial fiber optic cable system across Montoya Main Lateral (an irrigation canal) at Frontera Road, approximately Station 294+00 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- c. **Application 1937, by Conterra Ultra Broadband, LLC, for a 20 year license to construct a subsurface fiber optic cable system under Mesa Drain (a drainage canal) at Zaragoza Road, via horizontal directional drilling, approximately Station 921+45**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1937, by Conterra Ultra Broadband and LLC, for a 20 year license to construct a subsurface fiber optic cable system under Mesa Drain (a drainage canal) at Zaragoza Road, via horizontal directional drilling, approximately Station 921+45 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with

three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- d. Application 1938, by Conterra Ultra Broadband, LLC, for a 20 year license to construct a subsurface fiber optic cable system across Juan de Herrera Lateral Branch "B" (an irrigation canal) at Zaragoza Road, via horizontal directional drilling, approximately Station 44+54**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1938, by Conterra Ultra Broadband and LLC, for a 20 year license to construct a subsurface fiber optic cable system across Juan de Herrera Lateral Branch "B" (an irrigation canal) at Zaragoza Road, via horizontal directional drilling, approximately Station 44+54 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- e. Application 1940, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Juan de Herrera Main Lateral (an irrigation canal) at Zaragoza Road, approximately Station 203+85**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1940, by Conterra Ultra Broadband and LLC, for a 20 year license to construct an aerial fiber optic cable system across Juan de Herrera Main Lateral (an irrigation canal) at Zaragoza Road,

approximately Station 203+85 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- f. Application 1941, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Middle Drain (a drainage canal) at Zaragoza Drive, approximately Station 787+27**

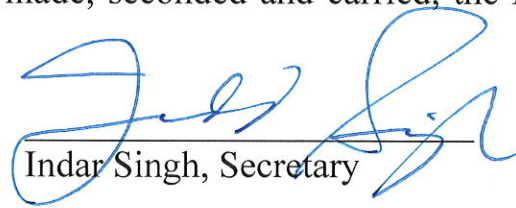
After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1941, by Conterra Ultra Broadband and LLC, for a 20 year license to construct an aerial fiber optic cable system across Middle Drain (a drainage canal) at Zaragoza Drive, approximately Station 787+27 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- 12. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

- 13. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:05 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:22 a.m. with no action having been taken in the closed session.**

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:23 a.m.



Indar Singh, Secretary