

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
September 13, 2017**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Jim Speer, Attorney At Law
Indar Singh, Secretary	Phil Bowen, Attorney At Law
Larry Ceballos, Director	Maria O' Brien, Attorney At Law
Miguel Teran, Director	Dr. Al Blair, District Engineer
	Jay Ornelas, Assistant District Engineer
	Sharon Atilano, Administrative Assistant
	Lisa Aguilar, Chief Administrative Officer
	Mary Cortez, Chief Financial Officer
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Robert Kimpel, Visitor
	Jim Edd Miller, Hudspeth
	Michael Houghton, Houghton Financial Partners
	Sammy Diaz, Vistor

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Regular Meeting held on August 9, 2017.

Draft minutes of the Regular Meeting held on August 9, 2017 of the Board of Directors were presented for approval.

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Regular Meeting held on August 9, 2017 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **August Report for the month ending August 31, 2017 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of August was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **Investment Proposal of Houghton Financial Partners.** No action was taken on this item.
- e. **Preliminary Budget for Fiscal Year 2017-2018.**

After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the budget for fiscal year 2017-2018 is approved and attached hereto.

5. General Manager's report concerning the following:

a. Engagement Letter for Maria O'Brien

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the Engagement Letter for Maria O'Brien is approved and the Board President is authorized to sign such letter.

- b. End of irrigation target date. .** No action was taken on this item.
- c. Projects during winter maintenance of major concern:**
 - 1. Waste Way 1 and Waste Way 2 (International Boundary and Water Commission).** No action was taken on this item.
 - 2. American Canal at American Dam Project (International Boundary and Water Commission).** No action was taken on this item.
 - 3. Franklin Canal Heading reconstruction and placement underground (Texas Department of Transportation).** No action was taken on this item.
 - 4. Shotcrete lining of Franklin Canal from heading to San Antonio Street (EPCWID).** No action was taken on this item.
 - 5. Franklin Canal lining Presa Street to Loop 375 (Texas Department of Transportation).** No action was taken on this item.
 - 6. Riverside Extension Canal, River Drain Outlet, and I-243 lateral at FM-76 in Fabens (Texas Department of Transportation).** No action was taken on this item.
- d. Proposed last day for 2017 primary irrigation allotment.**

After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the proposed last day for the 2017 primary irrigation allotment is September 13th at midnight.

- 6. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. **Rio Grande Compact Accounting.** No action was taken on this item.
 - c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
 - d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.
7. Maintenance Manager's report and recommendations concerning the following:
- Drain maintenance program and water delivery system.** No action was taken on this item.
8. Water master's report and recommendations concerning the following:
- Water use and availability.** No action was taken on this item.
9. Water delivery allocations to EPCWID water users and water available by contract. No action was taken on this item.
10. Applications for Licenses for Use of District Real Property:
Approval of Subdivision Plats as meeting requirement in License Manual:

- a. **Application 1928, by JNC Development, Inc., for Leonor Estates Unit 1, being a portion of Pinecrest Estates Unit One Replat "A", Socorro Grant, City of Socorro, El Paso County, Texas, containing 24.22 acres, Submission of Irrigable Land Exhibit**

After a motion by Indar Singh, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1928, by JNC Development, Inc., for Leonor Estates Unit 1, being a portion of Pinecrest Estates Unit One Replat "A", Socorro Grant, City of Socorro, El Paso County, Texas, containing 24.22 acres, for submission of an irrigable land exhibit is approved.

- b. Application 1954, by Idea Schools, for Rio Vista School, being a portion of Tract 28, Block 8, Socorro Grant, City of Socorro, El Paso County, Texas, containing 17.66 acres, Submission of Irrigable Land Exhibit**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1954, by Idea Schools, for Rio Vista School, being a portion of Tract 28, Block 8, Socorro Grant, City of Socorro, El Paso County, Texas, containing 17.66 acres, for submission of an irrigable land exhibit is approved.

Approval of Applications for Licenses for Use of District Real Property:

- c. Application 1957, by Conterra Ultra Broadband, LLC, for a 20 year license to construct a subsurface fiber optic cable system under Alfalfa Lateral (an irrigation canal) at Wooldridge Drive, via horizontal directional drilling, approximately Station 50+75**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1957, by Conterra Ultra Broadband, LLC, for a 20 year license to construct a subsurface fiber optic cable system under the Alfalfa Lateral (an irrigation canal) at Woolridge Drive, via horizontal directional drilling, approximately Station 50+75 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- d. Application 1960, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Juan de Herrera Lateral Branch “A” (an irrigation canal) at Zaragoza Road, approximately Station 48+17**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1960, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Juan de Herrera Lateral Branch “A”(an irrigation canal) at Zaragoza Road, approximately Station 48+17 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- e. Application 1961, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Ascarate Wasteway (an irrigation wasteway canal) at Zaragoza Road, approximately Station 0+63**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1961, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Asacarte Wasteway (an irrigation wasteway canal) at Zaragosa Road, approximately Station 0+63 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and

the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- f. Application 1962, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Juan de Herrera Main Lateral (an irrigation canal) at Lomaland Drive, approximately Station 81+70**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1962, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Juan de Herrera Main Lateral (an irrigation canal) at Lomaland Drive, approximately Station 81+70 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- g. Application 1963, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across the Franklin Canal (an irrigation canal) near Longhorn Drive, approximately Station 679+92**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1963, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Franklin Canal (an irrigation canal) near Longhorn Drive, approximately Station 679+92 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the

license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

Approval of Construction Dewatering Licenses for Conveying Groundwater:

- h. Application 1964, by Dan Williams Company, for dewatering into River Drain Outlet(a drainage canal) to construct two bridges and one concrete box culvert across Riverside Canal Extension, River Drain Outlet, and the I-243 on FM-76 in Fabens**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the Application 1964 by Dan Williams for a license to dewater into the River Drain (a drainage canal) to construct two bridges and one concrete box culvert across Riverside Canal Extension, River Drain Outlet, and the I-243 on FM-76 in Fabens is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- i. Application 1972, by Lower Valley Water District, for dewatering into Ysla Lateral (an irrigation canal) to construct a sanitary sewer system at Cotton Valley Estates Subdivision**

After a motion by Miguel Teran, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

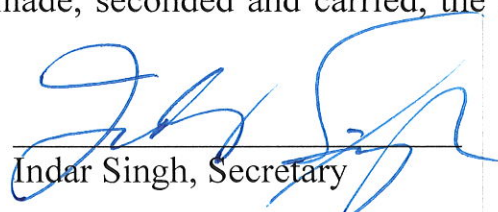
RESOLVED: that the Application 1972 by Lower Valley Water District, for dewatering into the Ysla Lateral (an irrigation canal) to construct a sanitary sewer system at Cotton Valley Estates Subdivision is approved upon the condition that the applicant meets all requirements of the

license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

11. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

12. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:44 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:00 a.m. with no action having been taken in the closed session.**

13. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:01 a.m.


Indar Singh, Secretary