

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
November 8, 2017**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Jim Speer, Attorney At Law
Indar Singh, Secretary	Phil Bowen, Attorney At Law
Larry Ceballos, Director	Maria O' Brien, Attorney At Law
Miguel Teran, Director	Dr. Al Blair, District Engineer
	Jay Ornelas, Assistant District Engineer
	Sharon Atilano, Administrative Assistant
	Lisa Aguilar, Chief Administrative Officer
	Mary Cortez, Chief Financial Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Adriana Avila, Receptionist
	Robert Kimpel, Visitor
	Ruben Chavez, Visitor
	Ludin Quintana, US Border Patrol
	V. Cisneros, US Border Patrol

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Regular Meeting held on October 11, 2017.

Draft minutes of the Regular Meeting held on October 11, 2017 of the Board of Directors were presented for approval.

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Regular Meeting held on October 11, 2017 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

a. October Financial Report. No action was taken on this item.

b. \$500.00 Expenditure Report. No action was taken on this item.

c. Legal & Consulting Fees Budget Report. No action was taken on this item.

d. Amendment to Investment Policy

After a motion by Indar Singh, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the amendment to the Investment Policy is approved.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

Certify tax roll

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the tax roll for the calendar year of 2017 is approved and certified.

6. General Manager's report concerning the following:

- a. **2017-2018 Projects.** No action was taken on this item
- b. **NWRA Conference in Tucson, Arizona on November 14th-16th 2017.** No action was taken on this item
- c. **Annual Christmas Banquet at Cattleman's on December 9, 2017.** No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. No action was taken on this item.

11. Applications for Licenses for Use of District Real Property:
Approval of Applications for Licenses for Use of District Real Property:

- a. **Application 1968, by Edmundo Rubio Jr., for a 25 year license for ingress and egress across Rodriguena Lateral at Fortaleza Road via an existing concrete box culvert, approximately Station 49+70, constructed by Mr. Rubio in 2003.**

After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1968, by Edmundo Rubio Jr., for a 25 year license for ingress and egress across Rodriguena Lateral at Fortaleza Road via an existing concrete box culvert, approximately Station 49+70, constructed by Mr. Rubio in 2003 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to executed such license, a copy of which is attached hereto

- b. **Application 1980, by Canutillo Independent School District (CISD), for a 25 year license for an existing private potable water pipeline and private sanitary sewer pipeline within Border Spur Drain right bank, ingress and egress for agricultural purposes across La Union East Lateral approximately Station 436+43 and Border Spur Drain right bank from Borderland Road to CISD FFA property**

After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1980, by Canutillo Independent School District (CISD), for a 25 year license for an existing private potable water pipeline and private sanitary sewer pipeline within Border Spur Drain right bank, ingress and egress for agricultural purposes across La Union East Lateral approximately Station 436+43 and Border Spur Drain right bank from Borderland Road to CISD FFA property is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- c. Application 1976, by Conterra Ultra Broadband. LLC, for a year license to construct an aerial fiber optic cable system across Mesa Drain (a drainage canal) at Lomaland Drive, approximately Station 1030+51.

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1976, by Conterra Ultra Broadband. LLC, for a year license to construct an aerial fiber optic cable system across Mesa Drain (a drainage canal) at Lomaland Drive, approximately Station 1030+51 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto

- 12. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**
- 13. Any or all of the items shown on the attached Closed Meeting Agenda.

The Board then entered into a closed session at 9:49 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:48 a.m. with no action having been taken in the closed session.

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:49 a.m.



Indar Singh, Secretary