

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
August 14, 2019**

DIRECTORS PRESENT	OTHERS PRESENT
Art Ivey, Vice-President	Jesus Reyes, General Manager
Larry Ceballos, Secretary	Maria O' Brien, Attorney at Law
Miguel Teran, Director	Phil Bowen, Attorney At Law
George Brooks, Director	Jim Speer, Attorney At Law
	Dr. Al Blair, District Engineer
NOT PRESENT	Jay Ornelas, Assistant District Engineer
Johnny Stubbs, President	Lisa Aguilar, Chief Administrative Officer
	Mary Cortez, Chief Financial Officer
	Rose Rodriquez, Tax Assessor/Collector/Office Manager
	Roberto Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Adriana Avila, Receptionist
	Yvette McKenna, USBR
	Jerry Melendez, USBR

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following.

2. **Welcome of guests.** No action was taken on this item.

3. Minutes of July 10, 2019 meeting of the Board of Directors.

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Regular Meeting held on July 10, 2019 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **Financial Report.** No action was taken on this item.
- b. **\$500.00 Expenditure Report.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

a. Review tax report and adjustments

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or corrections to the tax rolls reviewed during the month of July 2019;

NOW, THEREFORE, BE IT RESOLVED: that the following adjustments and corrections have been reviewed, approved and are attached to these minutes:

1. **Construction Control for 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012 2013, 2014, 2015, 2016, 2017 and 2018;**
2. **Madrid, Felicitas L to MJ Real Properties Inc. for 2012, 2013, 2014, 2015, 2016, and 2017;**

3. **Garcia, Hortencia C. to City of El Paso Texas on behalf of El Paso Water Utilities Public Service for the El Paso Municipal Drainage Utility for 2018;**
4. **Kaess, Lothar & Cecilia to the City of El Paso Texas on behalf of El Paso Water Utilities Public Service for the El Paso Municipal Drainage Utility for 2018.**

- b. **2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
- c. **Comparison of EPCWID Tax assessments and collection during 2017 and 2018.** No action was taken on this item.

6. General Manager's report concerning the following:
 - a. **Resolution for submission of a grant application to the El Paso Metropolitan Organization's Transportation Alternatives Set-Aside Call for Project requesting funds for the Shared-Use Path on the Franklin Canal at the MCA Project – Phase 1.** No action was taken on this item.
 - b. **Resolution for submission of a grant application to the El Paso Metropolitan Organization's Transportation Alternatives Set-Aside Call for Project requesting funds for the Shared-Use Path on the Franklin Canal at the MCA Project – Phase 2.** No action was taken on this item.
 - c. **Grant Award by USBR for La Union East Engineering and design 4.5 miles.** No was taken on this item.
 - d. **Report to Board on Franklin Canal repairs due to sewer line failure.** No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:
 - a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. **Rio Grande Compact Accounting.** No action was taken on this item.
 - c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.

d. Status of 3rd Party Construction in District Canals and Drains.

No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

11. Subdivision Plats within District Boundary requirement in License Manual. **No action was taken on this item.**

12. Applications for Licenses for Use of District Real Property.

- a. Application 2152, by the City of El Paso acting on behalf of the El Paso Water Utilities-Public Service Board, for a 25 year license to cross Juan de Herrera Main Lateral at Lomaland Drive, approximately Station 81+60 with an 8-inch potable water line inside a 16-inch casing via conventional bore method.**

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2152, by the City of El Paso acting on behalf of the El Paso Water Utilities-Public Service Board, for a 25 year license to cross Juan de Herrera Main Lateral at Lomaland Drive, approximately Station 81+60 with an 8-inch potable water line inside a 16-inch casing via conventional bore method, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

13. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

14. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:26 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:01 a.m. with no action having been taken in the closed session.**

15. Consideration of agenda items for next regular board meeting.
No action was taken on this item.

16. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:02 a.m.


Larry Ceballos, Secretary