

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
September 18, 2019**

DIRECTORS PRESENT	OTHERS PRESENT
Art Ivey, Vice-President	Jesus Reyes, General Manager
Larry Ceballos, Secretary	Dr. Al Blair, District Engineer
George Brooks, Director	Jim Speer, Attorney At Law
	Jay Ornelas, Assistant District Engineer
NOT PRESENT	Mary Cortez, Chief Financial Officer
Johnny Stubbs, President	Lisa Aguilar, Chief Administrative Officer
Miguel Teran, Director	Pete Rodriguez, Maintenance Manager
	Rose Rodriquez, Tax Assessor/Collector/Office Manager
	Sharon Atilano, Engineering Assistant
	R. Kimpel, Visitor
	Michael O'Donnell, Bixler & Co.
	Edward Espinoza, Bixler & Co.
	Daniel Chavez, HCCRD #1
	Sean Torpey, Bureau of Reclamation
	Jim Edd Miller, HCCRD #1

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following.

- 2. Welcome of guests.** No action was taken on this item.
- 3. Minutes of August 14, 2019 meeting of the Board of Directors.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Regular Meeting held on August 14, 2019 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. **Financial Report.** No action was taken on this item.
 - b. **\$500.00 Expenditure Report.** No action was taken on this item.
 - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
 - d. **EPCWID Annual Audit Report for Fiscal Year 2018**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the EPCWID Annual Audit Report for fiscal year 2018 is approved.

e. Approval of District's Amended Purchasing Policy

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the District's Amended Purchasing policy is approved.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. **Review tax report and adjustments-The tax report was reviewed, and there were no tax adjustments for the month of August.**

- b. 2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
- c. Comparison of EPCWID Tax assessments and collection during 2017 and 2018.** No action was taken on this item.

6. General Manager's report concerning the following:

- a. Resolution for submission of a grant application to the USBR Water and Energy Efficiency Grants program requesting funds to concrete line a section of the Riverside Canal.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit)

- b. Grant Award by USBR for the Montoya Main and Montoya A Lining Project.** No action was taken on this item.
- c. Grant Award by USBR for cost-sharing the purchase of 50 well meters.** No action was taken on this item.
- d. Approval of Water Conservation Plan**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the board hereby approves El Paso County Water Improvement District No.1 Water Conservation Plan dated September 18, 2019 and instructs the District Engineer to provide a copy of the plan to the Texas Commission for Environmental Quality and to the Chairman of the Far West Texas Water Planning Group.

e. Approval of Drought Contingency Plan

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the board hereby approves El Paso County Water Improvement District No. 1 Drought Contingency Plan dated September 18, 2019 and instructs the District Engineer to provide a copy of the plan to the Texas Commission for Environmental Quality and to the Chairman of the Far West Texas Water Planning Group.

- f. Presentation on recent grant-funded projects.** No action was taken on this item.
- g. Update on Irrigation Season.** No action was taken on this item.
- h. Approval of Amendment to Organizational Chart**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Amendments to the Organizational Chart are approved.

- 7. District Engineer's report and recommendations concerning the following:
 - a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. Rio Grande Compact Accounting.** No action was taken on this item.
 - c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
 - d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.
- 8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:
Water use and availability. No action was taken on this item.
10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**
11. Subdivision Plats within District Boundary requirement in License Manual. **No action was taken on this item.**
12. Applications for Licenses for Use of District Real Property.
 - a. **Application 2155, by Level 3 Communications, LLC for a 25 year license to cross Franklin Canal at Clark Drive, approximately Station 373+10 with an 2-inch casing and fiber optic cable system via horizontal directional bore method**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2155, by Level 3 Communications, LLC for a 25 year license to cross Franklin Canal at Clark Drive, approximately Station 373+10 with an 2-inch casing and fiber optic cable system via horizontal directional bore method is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

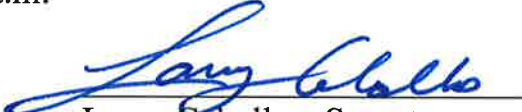
13. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**
14. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 11:13 a.m. regarding the items to be considered in closed session as shown on the Notice of Public**

Meeting. The Board subsequently returned to the open session at 11:54 a.m. with no action having been taken in the closed session.

15. Consideration of agenda items for next regular board meeting.

No action was taken on this item.

16. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:55 a.m.


Larry Ceballos, Secretary

RESOLUTION OF THE BOARD OF DIRECTORS

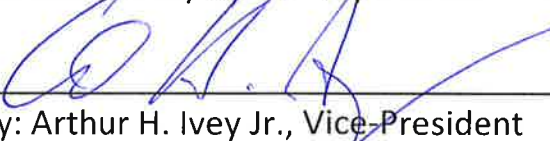
El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation WaterSMART FY2020 Water and Energy Efficiency Grants program for a Grant totaling \$1,000,000 to conserve water and improve the District's water use efficiency by concrete lining a section of the Riverside Canal.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation, including working with Reclamation to meet established deadlines for entering into a grant or cooperative agreement, and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District has the capability to provide the amount of funding and/or in-kind contributions specified in the Funding Plan in the application.

El Paso County Water Improvement District No.1


By: Arthur H. Ivey Jr., Vice-President