

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
November 20, 2019**

DIRECTORS PRESENT	OTHERS PRESENT
Art Ivey, Vice-President	Jesus Reyes, General Manager
Larry Ceballos, Secretary	Dr. Al Blair, District Engineer (via skype)
George Brooks, Director	Jim Speer, Attorney At Law
NOT PRESENT	Maria O'Brien, Attorney At Law
Johnny Stubbs, President	Phil Bowen, Attorney At Law
Miguel Teran, Director	Jay Ornelas, Assistant District Engineer
	Mary Cortez, Chief Financial Officer
	Lisa Aguilar, Chief Administrative Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Pete Rodriguez, Maintenance Manager
	Sharon Atilano, Engineering Assistant
	Cathy Oyston, Water Records/Dispatch Supervisor
	R. Kimpel, Visitor
	Daniel Chavez, HCCRD

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following.

- 2. Welcome of guests.** No action was taken on this item.
- 3. Minutes of October 9, 2019 meeting of the Board of Directors.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Regular Meeting held on October 9, 2019 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. **Financial Report.** No action was taken on this item.
 - b. **\$500.00 Expenditure Report.** No action was taken on this item.
 - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. **Review tax report and adjustments-The tax report was reviewed, and there were no tax adjustments for the month of October.**
 - b. **2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
 - c. **Comparison of EPCWID Tax assessments and collection during 2017 and 2018.** No action was taken on this item.
 - d. **Certify Tax Roll**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the tax roll for the calendar year of 2019 is approved and certified.

6. General Manager's report concerning the following:

- a. Resolution for submission of a grant application to the 2020 U.S. Bureau of Reclamation Small-Scale Water Efficiency Program requesting funds to concrete line a section of the Ysla Lateral.**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

- b. Resolution for submission of a grant application to the 2020 U.S. Bureau of Reclamation Small-Scale Water Efficiency Program requesting funds to concrete line a section of the Montoya Main Lateral.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

- c. Resolution for submission of a grant application to the 2021 U.S. Bureau of Reclamation Water and Energy Efficiency Grants program requesting funds to concrete line a section of the Franklin Canal.**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

- d. Franklin Canal Survey.** No action was taken on this item.
- e. Approval for construction of a linear trail on the Mesa Drain by the City of El Paso.** No action was taken on this item.
- f. Report on meeting with the Commissioner of the Bureau of Reclamation in Houston.** No action was taken on this item.

- g. Resolution for submission of a grant application to the 2020 Texas Water Development Board Agricultural Water Conservation Grant Program requesting funds to concrete line a section of the Franklin Canal.**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

7. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

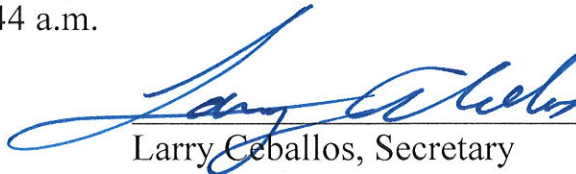
11. Subdivision Plats within District Boundary requirement in License Manual. **None**

12. Applications for Licenses for Use of District Real Property.
 - a. **Application 2166, by Refugio Calzada for classification of Lot 3, Block 6, Valle Villa Subdivision, approximately (.23 ac), in the Town of San Elizario, El Paso County, Texas, as irrigable lands**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2166, by Refugio Calzada for classification of Lot 3, Block 6, Valle Vista Subdivision, approximately (.23 ac), in the Town of San Elizario, El Paso County, Texas, as irrigable lands is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

13. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**
14. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:00 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:43 a.m. with no action having been taken in the closed session.**
15. Consideration of agenda items for next regular board meeting.
No action was taken on this item.
16. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:44 a.m.


Larry Ceballos, Secretary

RESOLUTION OF THE BOARD OF DIRECTORS

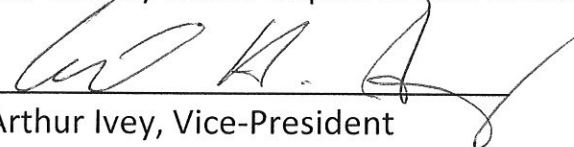
El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation Fiscal Year 2020 WaterSMART Small-Scale Water Efficiency Program for a Grant totaling \$75,000 to conserve water and improve the District's water use efficiency by concrete lining a section of the Ysla Lateral.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation, including working with Reclamation to meet established deadlines for entering into a grant or cooperative agreement, and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District has the capability to provide the amount of funding and/or in-kind contributions specified in the Funding Plan in the application.

El Paso County Water Improvement District No.1


By: Arthur Ivey, Vice-President

RESOLUTION OF THE BOARD OF DIRECTORS


El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation Fiscal Year 2020 WaterSMART Small-Scale Water Efficiency Program for a Grant totaling \$75,000 to conserve water and improve the District's water use efficiency by concrete lining a section of the Montoya Main Lateral.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation, including working with Reclamation to meet established deadlines for entering into a grant or cooperative agreement, and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District has the capability to provide the amount of funding and/or in-kind contributions specified in the Funding Plan in the application.

El Paso County Water Improvement District No.1


By: Arthur Ivey, Vice-President

RESOLUTION OF THE BOARD OF DIRECTORS

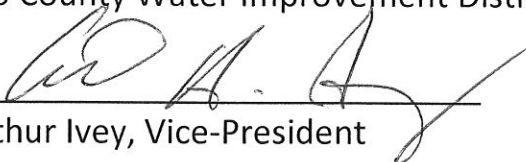
El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation WaterSMART FY2021 Water and Energy Efficiency Grants program for a Grant totaling \$1,500,000 to conserve water and improve the District's water use efficiency by concrete lining a section of the Franklin Canal.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation, including working with Reclamation to meet established deadlines for entering into a grant or cooperative agreement, and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District has the capability to provide the amount of funding and/or in-kind contributions specified in the Funding Plan in the application.

El Paso County Water Improvement District No.1


By: Arthur Ivey, Vice-President

RESOLUTION OF THE BOARD OF DIRECTORS

El Paso County Water Improvement District No. 1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the Texas Water Development Board for a Grant totaling \$300,000 to conserve water and improve the District's water use efficiency by concrete lining a section of the Franklin Canal.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the Texas Water Development Board and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District shall fund 50% of the Project Costs with the total Project Cost not to exceed an amount of \$600,000.

El Paso County Water Improvement District No.1


By: Arthur Ivey, Vice-President