

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
January 15, 2020**

| DIRECTORS PRESENT | OTHERS PRESENT |
|----------------------------------|--|
| Art Ivey, Vice-President | Jesus Reyes, General Manager |
| Larry Ceballos, Secretary | Dr. Al Blair, District Engineer |
| George Brooks, Director | Jim Speer, Attorney At Law (via telephone) |
| NOT PRESENT | Maria O'Brien, Attorney At Law |
| Johnny Stubbs, President | Phil Bowen, Attorney At Law |
| Miguel Teran, Director | Jay Ornelas, Assistant District Engineer |
| | Mary Cortez, Chief Financial Officer |
| | Lisa Aguilar, Chief Administrative Officer |
| | Rose Rodriguez, Tax Assessor/Collector/Office Manager |
| | Pete Rodriguez, Maintenance Manager |
| | Robert Rios, Water Master |
| | Adriana Melendez, Receptionist |
| | Cathy Oyston, Water Records/Dispatch Supervisor |
| | R. Kimpel, Visitor |
| | Sean Torpey, BOR |
| | Miguel Fraga, PDNHF |
| | Daniel Chavez, HCCRD#1 |
| | Jim Edd Miller, HCCRD#1 |

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.
3. Minutes of November 20, 2019 meeting of the Board of Directors.

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Special Meeting held on November 20, 2019 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. **Financial Report (November and December).** No action was taken on this item.
 - b. **\$500.00 Expenditure Report (November and December).** No action was taken on this item.
 - c. **Legal & Consulting Fees Budget Report (November and December).** No action was taken on this item.
 - d. **Quarterly Investment Report.**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for period ending December 31, 2019 is approved.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. Review tax report and adjustments-The tax report was reviewed, and tax adjustments for the months of November and December.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or corrections to the tax rolls reviewed during the months of November and December 2019;

NOW, THEREFORE, BE IT RESOLVED: that the following adjustments and corrections have been reviewed, approved and are attached to these minutes:

- 1. El Paso Water Utilities to GH Dairy-El Paso for 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017 and 2018;**
- 2. Seeberger William & Beth for 2018;**
- 3. Chavez Jesus & Irene for 2019;**
- 4. Martinez Armando & Maria T. for 2019;**
- 5. Angus Lawrence S. & Barbara for 2019;**
- 6. Monzalvo Julio & Rey Norma for 2019.**

- b. 2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits (November and December). No action was taken on this item.**
- c. Comparison of EPCWID Tax assessments and collection during 2018 and 2019 (November and December). No action was taken on this item.**

6. General Manager's report concerning the following:

- a. Report on projects. No action was taken on this item.**
- b. Farmer's Meetings. No action was taken on this item.**
- c. Law of the Rio Grande Conference at La Fonda Hotel in Santa Fe, New Mexico on April 7th and 8th and Rio Grande Compact**

Meeting scheduled on April 9th. No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract.

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Board of Directors hereby approves a preliminary allocation of 3.0 acre-feet per acre of irrigable land and will consider an additional allocation of 1.0 acre-foot per acre in February or March of 2020 based on finalization of the initial allocation for the Rio Grande Project Allocation Committee.

11. Subdivision Plats within District Boundary requirement in License

Manual.

a. Application 2029, by Inglewood Properties, LLC, being a Tract 19-B, Block 2, Ysleta Grant Surveys, in the City of El Paso, El Paso County, Texas, containing 19.134 acres, Submission of Irrigable Land Exhibit

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2029, by Inglewood Properties, LLC, being a Tract 19-B, Block 2, Ysleta Grant Surveys, in the City of El Paso, El Paso County, Texas, containing 19.134 acres, submission of irrigable land exhibit is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

12. Letters of Approval under existing License Agreements or Transfers of License

a. Application 2160 under License 1300, by the City of El Paso, to extend box culvert in the Jornada Lateral at approximately Station 96+01 and Padilla Drive for widening of roadway and pedestrian improvements

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2160 under License 1300, by the City of El Paso, to extend a box culvert in the Jornada Lateral at approximately Station 96+01 and Padilla Drive for widening of roadway and pedestrian

improvements is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

13. Applications for License for Use of District Real Property:

- a. Renewal for License 1638, by El Paso Electric Company, to access EPCWID right of way, district wide, for operation and maintenance of existing El Paso Electric Company electrical system**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the renewal for License 1638, by El Paso Electric Company to access EPCWID right of way, district wide, for operation and maintenance of existing El Paso Electric Company electrical system is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- b. Application 2050, by the County of El Paso, for a 50 year license for all County Roads crossing EPCWID facilities, within the County of El Paso, Texas**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2050, by the County of El Paso, for a 50 year license for all County Roads crossing EPCWID facilities, within the County of El Paso, Texas is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- c. Application 2150, by the County of El Paso, for a 25 year license to cross the Madre Lateral for ingress and egress to Casa Ronquillo in San Elizario, Texas**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2150, by the County of El Paso, for a 25 year license to cross the Madre Lateral for ingress and egress to Casa Ronquillo in San Elizario, Texas is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- 14. Sale of Surplus District Real Property under 49.226 of the Texas Water Code:

- a. Application 2174(a), by Enrique Escobar, consider offer for triangle of land at tail end of Juan de Herrera Lateral Branch "C", downstream from Old Hueco Tanks Road, in Block 4 of Socorro Grant, approximately 1 acre of surplus land. No action was taken on this item.**

- a. **Application 2174(b), by Enrique Escobar, declaration of surplus land, authorization to sell tail end of Juan de Herrera Lateral Branch "C", and consider offer for .025 acres of land.**
No action was taken on this item.

15. Any or all of the items shown on the attached Closed Meeting Agenda.
The Board then entered into a closed session at 10:25 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 12:20 a.m. with no action having been taken in the closed session.

16. Consideration of agenda items for next regular board meeting.
No action was taken on this item.

17. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 12:25 a.m.


George Brooks, Acting Secretary