

**Minutes of Regular Meeting  
Board of Directors  
El Paso County Water Improvement District No. 1  
(EPCWID)  
June 10, 2020**

<b>DIRECTORS PRESENT</b>	<b>OTHERS PRESENT</b>
<b>Johnny Stubbs, President</b>	<b>Jesus Reyes, General Manager</b>
<b>Art Ivey, Vice-President</b>	<b>Dr. Al Blair, District Engineer (via skype)</b>
<b>Larry Ceballos, Secretary</b>	<b>Jim Speer, Attorney At Law (via telephone)</b>
<b>George Brooks, Assistant Secretary</b>	<b>Phil Bowen, Attorney At Law (via telephone)</b>
<b>Miguel Teran, Director</b>	<b>Maria O'Brien Attorney At Law (via skype)</b>
	<b>Jay Ornelas, Assistant District Engineer</b>
	<b>Mary Cortez, Chief Financial Officer</b>
	<b>Lisa Aguilar, Chief Administrative Officer</b>
	<b>Pete Rodriguez, Maintenance Manager</b>
	<b>Robert Rios, Water Master</b>
	<b>Sharon Atilano, Engineering Assistant</b>

1. Call to order and establishment of a quorum.

**There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 9:00 a.m., and the Directors then proceeded to consider the following.**

2. Welcome of guests. No action was taken on this item.
3. Minutes of May 13, 2020 meeting of the Board of Directors.

After a motion by Art Ivey, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the draft minutes of the Regular Meeting held on May 13, 2020 are approved.**

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:

**a. Swearing in of unopposed Re-elected Directors.**

Lisa Aguilar, Chief Administrative Officer/Election Officer, administered the Oath of Office to Johnny Stubbs, Larry Ceballos and George Brooks.

**b. Election of EPCWID Board Officers.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the board of directors elects the officers to remain the same.**

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

**a. Financial Report.** No action was taken on this item.

**b. \$500.00 Expenditure Report.** No action was taken on this item.

**c. Legal & Consulting Fees Budget Report.** No action was taken on this item.

6. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

**There were no reports presented for this month.**

- a. **Review tax report and adjustments-The tax report was reviewed, and there were no tax adjustments for the month of May.** No action was taken on this item.
- b. **2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
- c. **Comparison of EPCWID Tax assessments and collection during 2018 and 2019.** No action was taken on this item.

7. General Manager's report concerning the following:

- a. **Update on EPCWID operations during COVID 19.** No action was taken on this item.
- b. **Award of \$300,000 grant TWDB to concrete line a section of the Franklin Canal.** No action was taken on this item.

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3<sup>rd</sup> Party Construction in District Canals and Drains.** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

**Drain maintenance program and water delivery system.** No action was taken on this item.

10. Water Master's report and recommendations concerning the following:

**Water use and availability.** No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

12. Subdivision Plats within District Boundary requirement in License Manual:

- a. Application 2218, by Enrique Escobar, for Eastlake Valley Unit 2 Subdivision, being all of Tracts 9, 10, 12, 13J, 13J1, 13K, 13K1, 13L, and a portion of Tracts 2H, 2G, 5A, 6A, and 7 or Block 4 Socorro Grant, El Paso County, Texas, containing 75.981 acres, Submission of Irrigable Land Exhibit**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that application 2218, by Enrique Escobar, for Eastlake Valley Unit 2 Subdivision, being all of Tract 9, 10, 12, 13J, 13J1, 13K, 13K1, 13L, and a portion of Tracts 2H, 2G, 5A, 6A, and 7 or Block 4 Socorro Grant, El Paso County, Texas containing 75.981 acres for a submission of an irrigable land exhibit is approved.**

- b. Application 2222, by CAD Consulting, Inc., for Mora Family Subdivision, being all of Tracts 29A, 29A1, 29B, and 29C, Block 5, Upper Valley Surveys, City El Paso, El Paso County, Texas containing 7.0793 acres, Submission of Irrigable Land Exhibit**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that application 2222, by CAD Consulting, Inc., for the Mora Family Subdivision being all of Tracts 29A, 29A1, 29B, and 29C, Block 5, Upper Valley Surveys, City of El Paso, El Paso County, Texas containing 7.0793 acres for a submission of an irrigable land exhibit is approved.**

13. Applications for License for Use of District Real Property:

- a. Application 2211, by El Paso Water Utilities – Public Service Board, for a 25 year license to cross the Canutillo Lateral at Bronco Way, approximately Station 35+37 with a 12-inch potable water line inside a 24-inch casing via conventional bore method**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED:** that application 2211, by El Paso Water Utilities-Public Service Board, for a 25 year license to cross the Canutillo Lateral at Bronco Way, approximately Station 35+37 with a 12-inch potable water line inside a 24-inch casing via conventional bore method is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

14. Sale of Surplus District Real Property under 49.226 of the Texas Water Code:

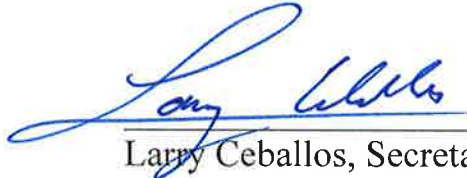
- a. Application 2210, by El Paso Water Utilities – Public Service Board, for a 25 year license to cross the Canutillo Lateral at Bronco Way, approximately Station 35+37 with a 12-inch potable. No action was taken on this item.**

- b. Declaration of Surplus Land, the tail end portion of the Clint Spur Drain adjacent to FM1110, approximately 1.5 acres**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the tail end portion of the Clint Spur Drain adjacent to FM1110, approximately 1.5 acres is declared surplus and is approved for authorization to sell said portion of the Clint Spur Drain adjacent to FM1110, approximately 1.5 acres.**

14. Any or all of the items shown on the attached Closed Meeting Agenda.  
**The Board then entered into a closed session at 10:36 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:58 a.m. with no action having been taken in the closed session.**
15. Consideration of agenda items for next regular board meeting.  
**No action was taken on this item.**
16. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:58 a.m.

  
Larry Ceballos, Secretary