

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
August 19, 2020**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Dr. Al Blair, District Engineer (via skype)
Larry Ceballos, Secretary	Jim Speer, Attorney At Law (via telephone)
George Brooks, Assistant Secretary	Phil Bowen, Attorney At Law (via telephone)
Miguel Teran, Director	Maria O'Brien Attorney At Law (via skype)
	Renea Hicks, Attorney At Law (via skype)
	Jay Ornelas, Assistant District Engineer
	Mary Cortez, Chief Financial Officer
	Lisa Aguilar, Chief Administrative Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Pete Rodriguez, Maintenance Manager
	Robert Rios, Water Master
	Sharon Atilano, Engineering Assistant
	Danny Chavez, HCCRD #1
	Ponchi Herrera, USBP

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.
3. Minutes of July 15, 2020 meeting of the Board of Directors.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Special Meeting held on July 15, 2020 are approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:
None
5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. **Financial Report.** No action was taken on this item.
 - b. **\$500.00 Expenditure Report.** No action was taken on this item.
 - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
6. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. **Review tax report and adjustments-The tax report was reviewed, and there were no tax adjustments for the month of July.** No action was taken on this item.
 - b. **2013-2019 El Paso Public Service Board Assignments, 2013-**

2019 Lower Valley Water District Assignments and Report on tax suits for the months of May and June. No action was taken on this item.

- c. Comparison of EPCWID Tax assessments and collection during 2018 and 2019 for the months of May and June.** No action was taken on this item.

7. General Manager's report concerning the following:

- a. Update on EPCWID operations during COVID 19.** No action was taken on this item.
- b. Discuss and consider purchase of Socorro Ponds for use as a regulating reservoir.** No action was taken on this item.
- c. License 2050, by the County of El Paso, for a 50-year license for all County Roads crossing EPCWID facilities, within the County of El Paso, Texas**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that License 2050, by the County of El Paso, for a 50-year license for all County Roads crossing EPCWID facilities, within the County of El Paso, Texas is approved and the first installment payable on November 1, 2021, upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and he officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

8. District Engineer's report and recommendations concerning the following:
- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. Rio Grande Compact Accounting.** No action was taken on this item.

- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

10. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract.

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the last day to order water is September 18, 2020 and Caballo will close for the season approximately on Friday, September 25, 2020 at 8:00 a.m.

12. Subdivision Plats within District Boundary requirement in License Manual:

- a. **Application 2240, by CAD Consulting, Inc., for Iwaloye Properties, L.L.C., Femidavid Subdivision, being all of Tracts 4C, 4D, 4E, 4F, 4G, 4H, 4J, 4K, 4L, and 5, Block 8, City of El Paso, El Paso County, Texas, containing 6.1171 acres, Submission of Irrigable Land Exhibit**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2240, by CAD Consulting, Inc., for Iwaloye Properties, L.L.C., Femidavid, subdivision, being all of Tracts 4C, 4D, 4E, 4F, 4G, 4H, 4J, 4K, 4L, and 5, Block 8, City of El Paso, El Paso County, Texas, containing 6.1171 acres, Submission of Irrigable Land Exhibit is approved.

13. Applications for License for Use of District Real Property:

- a. **Application 2150, by the County of El Paso, for a 25-year license to cross the Madre Lateral for ingress and egress to Casa Ronquillo in San Elizario, Texas**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2150, by the County of El Paso, for a 25-year license to cross the Madre Lateral for ingress and egress to Casa Ronquillo in San Elizario, Texas is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- b. **Application 2207, by William Kell, as Trustee of the Cervantes Revocable Trust, for a 50-year license to cross the Montoya Lateral Branch "A", approximately Station 65+65, via an existing bridge structure for private ingress and egress to Tract 7-B-1, Block 38 in the San Elizario Grant in the County of El Paso**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2207, by William Kell, as Trustee of the Cervantes Revocable Trust, for a 50-year license to cross the Montoya Lateral Branch “A”, approximately Station 65+65, via an existing bridge structure for private ingress and egress to Tract 7-B-1, Block 38 in the San Elizario Grant in the County of El Paso is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.


- c. Application 2227, by Spectrum Gulf Coast, L.L.C., for a 25-year license to construct an aerial Fiber Cable across Ysla Lateral (an irrigation canal) at North Loop and Angel Barcena St., approximately station 278+70**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2227, by Spectrum Gulf Coast, L.L.C., for a 25-year license to construct an aerial Fiber Cable across Ysla Lateral (an irrigation canal) at North Loop and Angel Barcena St., approximately station 278+70 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- 14. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

15. Any or all of the items shown on the attached Closed Meeting Agenda.
The Board then entered into a closed session at 9:58 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:29 a.m. with no action having been taken in the closed session.
16. Consideration of agenda items for next regular board meeting.
No action was taken on this item.
17. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:33 p.m.



Larry Ceballos, Secretary