

**Minutes of Regular Meeting
 Board of Directors
 El Paso County Water Improvement District No. 1
 (EPCWID)
 July 12, 2023**

DIRECTORS PRESENT	EMPLOYEES PRESENT
Johnny Stubbs, President (via zoom)	Jay Ornelas, PE General Manager
Art Ivey, Vice-President	Lisa Aguilar, Chief Administrative Officer
Larry Ceballos, Secretary	Mary Cortez, Chief Financial Officer
George Brooks, Assistant Secretary	Pete Rodriguez, Maintenance Manager
Miguel Teran, Director	Robert Rios, Water Master
	Sharon Atilano, Licensing Manager
LEGAL COUNSEL	Cathy Oyston, Water Records/ Dispatcher Supervisor
Maria O'Brien, Attorney At Law (via zoom)	Claudia Ruiz, Administrative Assistant
Renea Hicks, Attorney At Law (via zoom)	Sonia Ontiveros, Tax Collector Assistant
DISTRICT ENGINEER	GUESTS
Dr. Al Blair, PE District Engineer (via zoom)	Robert Kimpel, Guest

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.
3. Minutes of June 15, 2023 meetings of the Board of Directors.

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the special meeting held on June 15, 2023 are approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:
None
5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. **Financial Report.** No action was taken on this item.
 - b. **\$500.00 Expenditure Report.** No action was taken on this item.
 - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
 - d. **Quarterly Investment Report.**

After a motion by George Brooks, seconded by Johnny Stubbs, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for period ending March 31, 2022 is approved.

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. **Review tax report and adjustments.** No action was taken on this item.
 - b. **2013-2023 The City of El Paso and it's Public Service Board Assignments, 2013-2023 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.

- c. **Comparison of EPCWID tax assessments and collection during 2021 and 2022.** No action was taken on this item.

7. General Manager's report concerning the following:

- a. **Automation of Fuel Accounting for Equipment and Vehicles.** No action was taken on this item.

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

- Drain maintenance program and water delivery system.** No action was taken on this item.

10. Water Master's report and recommendations concerning the following:

- Water use and availability.** No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **None.**

12. Subdivision Plats within District Boundary requirement in License Manual.

- a. **Application 2243, by JCGAR Ventures, LLC, for Valley Ranch 2 Amending Subdivision, block 1, 2, and 3, Valley Ranch 2, El Paso County, Texas, containing 27.7110**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 2243, by JCGAR Ventures, LLC, for Valley Ranch 2 Amending Subdivision, block 1, 2, and 3, Valley Ranch 2, El Paso County, Texas, containing 27.7110, for submission of an irrigable land exhibit is approved.

13. Applications for License for Use of District Real Property:

- a. **Application 3149A, by El Paso Water, for a 25-year license to place Southside Feeder Lateral (an irrigation canal) underground in 36-inch pvc irrigation pipe for roadway crossing on Southside Road, at approximately station 71+68. No action was taken on this item.**
- b. **Application 3311, by El Paso Water, for a 25-year license to place a 16-inch well water collector line inside a 16-inch steel casing across Riverside Canal (an irrigation canal) at R. Bustamante WWTP, approximately station 32+60**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3311, by El Paso Water, for a 25-year license to place a 16-inch well water collector line inside a 16-inch steel casing across Riverside Canal (an irrigation canal) at R. Bustamante WWTP, approximately station 32+60 is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- c. **Application 3389, by MCImetro, for a 25-year license for a subsurface fiber optic cable system, crossing the Middle Drain**

(an irrigation drainage canal) at Americas Ave., at approximately station 709+76

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3389, by MCImetro, for a 25-year license for a subsurface fiber optic cable system, crossing the Middle Drain (an irrigation drainage canal) at Americas Ave., at approximately station 709+76 is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- d. Application 3348, by Conterra Networks, for a 25-year license for an aerial fiber optic cable system, crossing the Montoya Lateral Branch A (an irrigation canal), at Country Club Rd., at approximately station 45+10**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3348, by Conterra Networks, for a 25-year license for an aerial fiber optic cable system, crossing the Montoya Lateral Branch A (an irrigation canal), at Country Club Rd., at approximately station 45+10 is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Approval of Construction Dewatering Licenses for Conveyance Groundwater:

- a. **Application 3367, by Bain Construction, for a license for use of District facilities for conveyance of groundwater from construction dewatering into the Borderland Spur Drain**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3367, by Bain Construction, for a license for use of District facilities for conveyance of groundwater from construction dewatering into the Borderland Spur Drain, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

15. Letters of Approval and/or Amendments of existing License Agreements: None.

16. Agreement to classify Non-irrigable land as irrigable land: None.

17. Sale of Surplus District Real Property under 49.226 of the Texas Water Code. None.

- a. **Application 3260, by Juan Hernandez, offer for purchase of approximately 1.27 acres of surplus land, within the Clint Spur Drain, San Elizario Grant, Block 19, El Paso County, Texas. No action was taken on this item.**

18. Grants Agreements involving District Real Property:

- a. **TWDB Contract No. 2013582447 for Agricultural Water Conservation Fund Construction Project Grant between EPCWID and TWDB for design and construction of concrete**

lining of a portion of the Franklin Canal adjacent to the El Paso Zoo. No action was taken on this item.

- b. US Gov. Forms SF424, SF424D, and SFLLL for Grant Assistance Agreement Number R23AP00216 between EPCWID and USBR for Montoya A Lateral Concrete Lining Project.**

After a motion by Johnny Stubbs, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that US Gov. Forms SF424, SF424D, and SFLLL for Grant Assistance Agreement Number R23AP00216 between EPCWID and USBR for Montoya A Lateral Concrete Lining Project is approved.

- c. US Gov. Forms SF424, SF424D, and SFLLL Grant Assistance Agreement Number R23AP00xxx between EPCWID and USBR for Riverside Canal Concrete Lining Project Phase VI**

After a motion by Johnny Stubbs, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

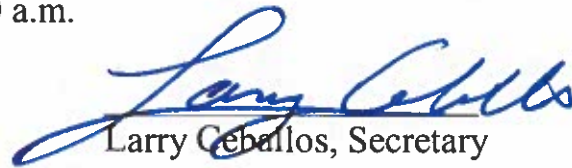
RESOLVED: that US Gov. Forms SF424, SF424D, and SFLLL Grant Assistance Agreement Number R23AP00xxx between EPCWID and USBR for Riverside Canal Concrete Lining Project Phase VI is approved.

19. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:44 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:30 a.m. with no action having been taken in the closed session.**

20. Consideration of agenda items for next regular board meeting.

Regular Meeting
July 12, 2023

21. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:30 a.m.


Larry Ceballos, Secretary