

**Minutes of Regular Meeting  
Board of Directors  
El Paso County Water Improvement District No. 1  
(EPCWID)  
April 9, 2025**

<b>DIRECTORS PRESENT</b>	<b>EMPLOYEES PRESENT</b>
<b>Art Ivey, President</b>	<b>Jay Ornelas, PE General Manager</b>
<b>Larry Ceballos, Vice-President</b>	<b>Lisa Aguilar, Chief Administrative Officer</b>
<b>George Brooks, Secretary</b>	<b>Pete Rodriguez, Maintenance Manager</b>
<b>Jarett Rogers, Assistant Secretary</b>	<b>Enrique Perez, Water Master</b>
<b>Miguel Teran, Director</b>	<b>Sharon Atilano, License Manager</b>
	<b>Rose Rodriguez, Tax Assessor Collector</b>
	<b>Cathy Oyston, Water Records/ Dispatch Supervisor</b>
	<b>Claudia Ruiz, Administrative Assistant</b>
<b>LEGAL COUNSEL</b>	<b>Sonia Ontiveros, Tax Collector Assistant</b>
<b>Renea Hicks, Attorney At Law (via zoom)</b>	<b>Rene Carmona, Safety Officer</b>
<b>Maria O' Brien, Attorney At Law (via zoom)</b>	<b>Josh Quinn, Water Records Coordinator, Safety</b>
	<b>GUESTS</b>
<b>DISTRICT ENGINEER</b>	<b>Robert Kimpel, Guest</b>
<b>Dr. Al Blair, PE District Engineer (via zoom)</b>	<b>Ernest Madrid, US Border Patrol</b>
	<b>Jesus Avila, AL</b>
	<b>Elsa Bustillos, Rosedale</b>
	<b>Santiago Nunez, Rosedale</b>

1. Call to order and establishment of a quorum.

**There being a quorum of Directors present, the meeting was called to order by President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.**

2. Welcome of guests. No action was taken on this item.
3. Minutes of March 12, 2025 meeting of the Board of Directors.

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the draft minutes of the regular meeting held on March 12, 2025 are approved.**

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:

**a. Organizational Chart Update**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Organizational Chart Update is approved.**

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. Financial Report.** No action was taken on this item.
- b. \$1,000.00 Expenditure Report.** No action was taken on this item.
- c. Legal and Consulting Fees Budget Report.** No action was taken on this item.
- d. Quarterly Investment Report**

After a motion by Jarett Rogers, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Quarterly Investment Report for period ending March 31, 2025 is approved.**

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

**a. Review tax report and adjustments- The tax report was reviewed, and the following are the tax adjustments for the month of March 2025:**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

**WHEREAS: Rose Rodriguez, Tax Assessor/Collector for EPCWID1 recommends adjustments or corrections to the tax rolls reviewed during the month of March 2025;**

**NOW, THEREFORE, BE IT RESOLVED: that the following adjustments and corrections have been reviewed, approved and are attached to these minutes.**

- 1. Sotelo Margaret L. aka Margarita, (0.06), 2024**
- 2. Cereceres Carmen & Leticia &, (0.56), 2022, 2023, and 2024**
- 3. Cabrera Lizeth Janeth, (0.10), 2024**
- 4. Rosales Maria E. A., (0.16), 2024**
- 5. Sotelo Magaret L. aka Margarita, (0.15), 2024**
- 6. Jordan Jaime Francisco & Guillermina, (19.89), 2024**
- 7. Pena Juana to El Paso County Trustee, (19.61), 2024**

**b. 2013-2024 The City of El Paso and it's Public Service Board Assignments, 2013-2024 Lower Valley Water District Assignments and Report on tax suits. No action was taken on this item.**

**c. Comparison of EPCWID tax assessments and collection during 2023 and 2024. No action was taken on this item.**

7. General Manager's report concerning the following:

- a. **Rio Grande Compact Commission annual meeting in Alamosa, Colorado on April 25, 2025.** No action was taken on this item.
- b. **Farmers Meeting Regarding 2025 Water Supply.** No action was taken on this item.

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3<sup>rd</sup> Party Construction in District Canals and Drains.** No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

**Water use and availability.** No action was taken on this item.

10. Maintenance Manager's report and recommendations concerning the following:

**Drain maintenance program and water delivery system.** No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **None.**

12. Subdivision Plats within District Boundary requirement in License Manual (irrigable land exhibit): **None.**

13. Applications for Licenses and Memorandums of Understanding for Use of District Real Property:

- a. Application 3529, by Spectrum Gulf Coast, LLC, for a 25-year license for a subsurface fiber optic cable system crossing the Juan de Herrera Lateral (an irrigation lateral), at Barbara Ave., at approximately station 357+41**

After a motion by Larry Ceballos, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Application 3529, by Spectrum Gulf Coast, LLC, for a 25-year license for a subsurface fiber optic cable system crossing the Juan de Herrera Lateral (an irrigation lateral), at Barbara Ave., at approximately station 357+41, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

- b. 2 Applications by Texas Gas Service**

**Application 3562, by Texas Gas Service, a division of ONE Gas, Inc., for a 25-year license to construct a natural gas 16-inch steel, high pressure pipe, crossing the Salitral Lateral (an irrigation lateral), near Orchard Park, at approximately station 138+33**

**Application 3563, by Texas Gas Service, a division of ONE Gas, Inc., for a 25-year license to construct a natural gas 16-inch steel, high pressure pipe, crossing the Salitral Lateral (an irrigation lateral), near Valle Lindo Dr., at approximately station 41+45**

After a motion by Jarett Rogers, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the 2 Applications by Texas Gas Service, are approved upon the condition that the applicant meets all**

**requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

- c. Application 3583, by El Paso Country Club, for renewal of a 25-year license private crossing of district facilities within El Paso Country Club boundary**

After a motion by Larry Ceballos, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Application 3583, by El Paso Country Club, for renewal of a 25-year license private crossing of district facilities within El Paso Country Club boundary, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

- d. Application 3586, by JNC Development, Inc., for a Temporary Construction License for private ingress and egress within the Salitral Lateral (an irrigation lateral), at approximately station 139+34**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Application 3586, by JNC Development, Inc., for a Temporary Construction License for private ingress and egress within the Salitral Lateral (an irrigation lateral), at approximately station 139+34, is approved upon the condition that the applicant meets all requirements, including paying all**

**fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

14. Letters of No Objection for Natural Gas Service installed within the Rights-of-Ways of Public Roads: **None.**
15. Approval of Construction Dewatering Licenses for Conveyance Groundwater: **None.**
16. Letters of Approval and/or Amendments of existing License Agreements: **None.**
17. Agreement to classify Non-irrigable land as irrigable land: **None.**
18. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None.**
19. Grants Agreements involving District Real Property:
  - a. **Update on pending grants.** No action was taken on this item.
20. Any or all of the items shown on the attached Closed Meeting Agenda.

**The Board then entered into a closed session at 10:28 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:15 a.m. with no action having been taken in the closed session.**

21. Consideration of agenda items for next regular board meeting.
22. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:16 a.m.

  
George Brooks, Secretary