

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
August 13, 2025**

DIRECTORS PRESENT	EMPLOYEES PRESENT
Art Ivey, President	Jay Ornelas, PE General Manager
Larry Ceballos, Vice-President	Lisa Aguilar, Chief Administrative Officer
George Brooks, Secretary	Mary Cortez, Chief Financial Officer
Jarett Rogers, Director	Pete Rodriguez, Maintenance Manager
Miguel Teran, Director	Enrique Perez, Water Master
	Sharon Atilano, License Manager
	Rose Rodriguez, Tax Assessor Collector
	Cathy Oyston, Water Records/ Dispatch Supervisor
LEGAL COUNSEL	Claudia Ruiz, Administrative Assistant
Renea Hicks, Attorney At Law (via zoom)	Sonia Ontiveros, Tax Collector Assistant
Maria O' Brien, Attorney At Law (via zoom)	Josh Quinn, Water Records Coordinator, Safety
	GUESTS
DISTRICT ENGINEER	Robert Kimpel, Guest
Dr. Al Blair, PE District Engineer (via zoom)	Kimberly Cervantes, Texas A&M Agrilife
	Juan Fernandez, USBR

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.

3. Minutes of July 16, 2025 meeting of the Board of Directors.

After a motion by Miguel Teran, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the special meeting held on July 16, 2025 are approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:
None.

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

a. Financial Report. No action was taken on this item.

b. \$1,000.00 Expenditure Report. No action was taken on this item.

c. Legal and Consulting Fees Budget Report. No action was taken on this item.

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

a. Review tax report and adjustments. No action was taken on this item.

b. 2013-2024 The City of El Paso and it's Public Service Board Assignments, 2013-2024 Lower Valley Water District Assignments and Report on tax suits. No action was taken on this item.

- c. **Comparison of EPCWID tax assessments and collection during 2023 and 2024.** No action was taken on this item.

7. General Manager's report concerning the following: **None.**

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **None.**

12. Subdivision Plats within District Boundary requirement in License Manual (irrigable land exhibit): **None.**

13. Applications for Licenses and Memorandums of Understanding for Use of District Real Property:

- a. **Application 3654, by Lower Valley Water District, for a 25-year license to install a 3/4-inch potable water line inside a 2-inch steel casing, adjacent to Cuadrilla Lateral (an irrigation lateral), at approximately station 22+18**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3654, by Lower Valley Water District, for a 25-year license to install a 3/4-inch potable water line inside a 2-inch steel casing, adjacent to Cuadrilla Lateral (an irrigation lateral), at approximately station 22+18, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Letters of No Objection for Natural Gas Service installed within the Rights-of-Ways of Public Roads: **None.**
15. Approval of Construction Dewatering Licenses for Conveyance Groundwater: **None.**
16. Letters of Approval and/or Amendments of existing License Agreements:
 - a. **License 1300, Application 3518, by the City of El Paso, for an approval letter to construct a free-span bridge crossing the Franklin Canal (an irrigation canal), at Concepcion Street, at approximately station 315+04**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Letter of Approval under existing License 1300, Application 3518, by the City of El Paso, for an approval letter to construct a free-span bridge crossing the Franklin Canal (an irrigation canal), at Concepcion Street, at approximately station 315+04, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three

signed originals of the letters, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such letter, a copy of which is attached hereto.

17. Agreement to classify Non-irrigable land as irrigable land: **None.**
18. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None.**
19. Grants Agreements involving District Real Property:

a. Active Grant Spreadsheet and Status. No action was taken on this item.

20. Any or all of the items shown on the attached Closed Meeting Agenda.

The Board then entered into a closed session at 9:59 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:22 a.m. with no action having been taken in the closed session.

21. Consideration of agenda items for next regular board meeting.
22. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:22 a.m.


George Brooks, Secretary