

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
October 15, 2025**

DIRECTORS PRESENT	EMPLOYEES PRESENT
Art Ivey, President	Jay Ornelas, PE General Manager
Larry Ceballos, Vice-President	Lisa Aguilar, Chief Administrative Officer
George Brooks, Secretary	Mary Cortez, Chief Financial Officer
Jarett Rogers, Director	Pete Rodriguez, Maintenance Manager
Miguel Teran, Director	Enrique Perez, Water Master
	Sharon Atilano, License Manager
	Rose Rodriguez, Tax Assessor Collector
	Cathy Oyston, Water Records/ Dispatch Supervisor
LEGAL COUNSEL	Claudia Ruiz, Administrative Assistant
Renea Hicks, Attorney At Law (via zoom)	Sonia Ontiveros, Tax Collector Assistant
	Josh Quinn, Water Records Coordinator, Safety
	Rene Carmona, Safety Officer
DISTRICT ENGINEER	Luis Almeraz, Shop Supervisor
Dr. Al Blair, PE District Engineer (via zoom)	
	GUESTS
	Carlos A. Rincon, Alumni (of) USEPA
	Juan Fernandez, USBR

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.

3. Minutes of September 10, 2025 meeting of the Board of Directors.

After a motion by Jarett Rogers, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the regular meeting held on September 10, 2025 are approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:

a. Recognition of Employee Appreciation Day. No action was taken on this item.

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

a. Financial Report. No action was taken on this item.

b. \$1,000.00 Expenditure Report. No action was taken on this item.

c. Legal and Consulting Fees Budget Report. No action was taken on this item.

d. Quarterly Investment Report.

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for period ending September 30, 2025 is approved.

e. Budget for Fiscal Year 2025-2026

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Budget for Fiscal Year 2025-2026 is approved.

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and adjustments.** No action was taken on this item.
- b. **2013-2025 The City of El Paso and it's Public Service Board Assignments, 2013-2025 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
- c. **Comparison of EPCWID tax assessments and collection during 2023 and 2024.** No action was taken on this item.
- d. **Setting of assessments against irrigable land in EPCWID and setting of assessments against persons who use water, in accordance with Texas Water Code**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the tax assessment against all irrigable land for the year from January 1 through December 31, 2025 is set at \$30.00 per acre of irrigable land; that the water assessment for both allocated and non-allocated water is set at \$12.00 per acre-foot of water; and that the accounting service charge for irrigable land account shall be \$20.00 per owner. These assessments are due upon receipt of EPCWID notices and become delinquent on February 1, 2026.

e. Setting contract rate in 2025 for water supplied to tax exempt entities

After a motion by George Brooks, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the contract rate for the 2025 calendar year for the water furnished to irrigable, tax-exempt land except the Public Service Board and the Lower Valley Water District is set at \$54.00 per acre foot.

7. General Manager's report concerning the following: **None.**
8. District Engineer's report and recommendations concerning the following:
 - a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. Rio Grande Compact Accounting.** No action was taken on this item.
 - c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
 - d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.
9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.
10. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.
11. Water delivery allocations to EPCWID water users and water available by contract. **None.**

12. Subdivision Plats within District Boundary requirement in License Manual (irrigable land exhibit):

- a. Application 3571, by Carlos D. Bombach, for Crossland Unit One Phase I Subdivision, being all of Lot 2, Block 1, Grijalva Subdivision, El Paso County, Texas, containing 11.83 acres**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3571, by Carlos D. Bombach, for Crossland Unit One Phase I Subdivision, being all of Lot 2, Block 1, Grijalva Subdivision, El Paso County, Texas, containing 11.83 acres for a submission of an irrigable land exhibit is approved.

- b. Application 3572, by Carlos D. Bombach, for Crossland Unit One Phase II Subdivision, being a portion of tract 18A, Block 22, San Elizario Grant, El Paso County, Texas, containing 31.20 acres**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3572, by Carlos D. Bombach, for Crossland Unit One Phase II Subdivision, being a portion of tract 18A, Block 22, San Elizario Grant, El Paso County, Texas, containing 31.20 acres for a submission of an irrigable land exhibit is approved.

- c. Application 3584, by SSV Sun Valley, LLC, for Sunset Valley Estates Unit III, a portion of Tract 6-A, Block 11, Socorro Grant, City of Socorro, El Paso County, Texas, containing 32.20 acres**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3584, by SSV Sun Valley, LLC, for Sunset Valley Estates Unit III, a portion of Tract 6-A, Block 11, Socorro Grant, City of Socorro, El Paso County, Texas, containing 32.20 acres for a submission of an irrigable land exhibit is approved.

d. Application 3660, by San Eli Development, LLC, for Valley Quail Estates, being a portion of Tract 11-A, Block 19, San Elizario Grant, El Paso County, Texas, containing 17.08 acres

After a motion by Jarett Rogers, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3660, by San Eli Development, LLC, for Valley Quail Estates, being a portion of Tract 11-A, Block 19, San Elizario Grant, El Paso County, Texas, containing 17.08 acres for a submission of an irrigable land exhibit is approved.

e. Application 3668, by Marfam Enterprises LTD, for Fresno Place Replat "B", being a Tract 7L5, Fresno Place, El Paso County, Texas, containing in all 4.12 acres

After a motion by Larry Ceballos, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3668, by Marfam Enterprises LTD, for Fresno Place Replat "B", being a Tract 7L5, Fresno Place, El Paso County, Texas, containing in all 4.12 acres for a submission of an irrigable land exhibit is approved.

13. Applications for Licenses and Memorandums of Understanding for Use of District Real Property:

a. 2 applications for Lower Valley Water District

Application 3633, by Lower Valley Water District, for a 25-year license to construct a 12-inch PVC SDR 35 sanitary sewer line inside a 24-inch steel casing via open cut across the Salitral Lateral (an irrigation canal), at Cliff Thomas Avenue, at approximately station 139+63

Application 3634, by Lower Valley Water District, for a 25-year license to construct a 12-inch PVC-900 water line inside a 24-inch steel casing via open cut method crossing Salitral Lateral (an irrigation canal), at Cliff Thomas Avenue, at approximately station 139+49

After a motion by Jarett Rogers, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 2 application for Lower Valley Water District, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

b. Application 3658, by the City of El Paso through its El Paso Water Utilities Public Service Board, for 25-year license to construct a 21-inch sanitary sewer main inside a 36-inch steel casing crossing the Juan de Herrera Main Lateral at Coventry Circle, at approximately station 220+95

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3658, by the City of El Paso through its El Paso Water Utilities Public Service Board, for 25-year license to construct a 21-inch sanitary sewer main inside a 36-inch steel casing crossing the Juan de Herrera Main Lateral at Coventry Circle, at approximately station 220+95, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

c. 2 applications for Transtelco, Inc.

Application 3664, by Transtelco, Inc., for a 25-year license for an aerial fiber optic cable system crossing Mesa Spur Drain (a drainage canal), at Nuevo Hueco Tanks Rd., at approximately station 314+58

Application 3670, by Transtelco, Inc., for a Temporary Construction License for temporary ingress and egress within the Mesa Spur Drain (a drainage canal), at Nuevo Hueco Tanks Rd., at approximately 314+58

After a motion by Jarett Rogers, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 2 application for Transtelco Inc., are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Letters of No Objection for Natural Gas Service installed within the Rights-of-Ways of Public Roads: **None.**

15. Approval of Construction Dewatering Licenses for Conveyance
Groundwater:

- a. **Application 3663, by JNC Development, for a license for use of District facilities for conveyance of groundwater from construction dewatering**

After a motion by Jarett Rogers, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3663, by JNC Development, for a license for use of District facilities for conveyance of groundwater from construction dewatering, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- b. **Application 3676, by El Paso County Water Control and Improvement District No. 4, for a license for use of District facilities for conveyance of groundwater from construction dewatering**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3676, by El Paso County Water Control and Improvement District No. 4, for a license for use of District facilities for conveyance of groundwater from construction dewatering, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and

directed to execute such license, a copy of which is attached hereto.

16. Letters of Approval and/or Amendments of existing License Agreements:

- a. License 1990, Application 3592, by the City of Socorro, for a proposed 6'x 6' concrete cast-in-place box culvert within Daugherty Lateral (an irrigation canal), for Sunset Valley Avenue, at approximately station 121+67**

After a motion by Miguel Teran, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the License 1990, Application 3592, by the City of Socorro, for a proposed 6'x 6' concrete cast-in-place box culvert within Daugherty Lateral (an irrigation canal), for Sunset Valley Avenue, at approximately station 121+67, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the letters, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such letter, a copy of which is attached hereto.

- b. License 2050, Application 3656, by the County of El Paso, to place a cast-in-place concrete box culvert within the Salitral Lateral (an irrigation canal), for a new public roadway, at Cliff Thomas Avenue at approximately station 139+58**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the License 2050, Application 3656, by the County of El Paso, to place a cast-in-place concrete box culvert

within the Salitral Lateral (an irrigation canal), for a new public roadway, at Cliff Thomas Avenue at approximately station 139+58, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the letters, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such letter, a copy of which is attached hereto.

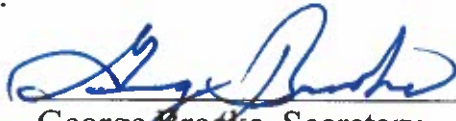
17. Agreement to classify Non-irrigable land as irrigable land: **None.**
18. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None.**
19. Grants Agreements involving District Real Property:

- a. **Notification Regarding the Absence of Fiscal Year 2025 Appropriations (Government Shutdown).** No action is was taken on this item.

20. Any or all of the items shown on the attached Closed Meeting Agenda.

The Board then entered into a closed session at 10:39 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:14 a.m. with no action having been taken in the closed session.

21. Consideration of agenda items for next regular board meeting.
22. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:14 a.m.


George Brooks, Secretary