

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
July 8, 2026**

DIRECTORS PRESENT	EMPLOYEES PRESENT
Larry Ceballos, Vice-President	Lisa Aguilar, General Manager/ CAO
George Brooks, Secretary	Mary Cortez, Chief Financial Officer
Jarett Rogers, Director	Enrique Perez, Water Master
Hector L. Rodriguez, Director	Pete Rodriguez, Maintenance Manager
	Rose Rodriguez, Tax Assessor Collector
NOT PRESENT	Sharon Atilano, Licensing Manager
Art Ivey, President	Sonia Ontiveros, Tax Collector Assistant
	Claudia Ruiz, Administrative Assistant
	Jackie Garcia, Administrative Assistant
LEGAL COUNSEL	Josh Quinn, Water Records/Dispatch Supervisor
Renea Hicks, Attorney At Law (via zoom)	Luis Almeraz, Shop Supervisor
Maria O' Brien, Attorney At Law (via zoom)	Rene Carmona, Safety Officer
	GUESTS
DISTRICT ENGINEER	Robert Kimpel, Guest
Jay Ornelas, PE District Engineer	Sarah McCarthy, USIBWC
	Victor Montez, USIBWC
	Isabel Rothblatt, USIBWC
	Samantha Stiffler, USIBWC
	Juan Fernandez, USBR

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Larry Ceballos at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.
3. Minutes of June 10, 2026 meeting of the Board of Directors.

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the regular meeting held on June 10, 2026 is approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:
None.
5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. **Financial Report.** No action was taken on this item.
 - b. **\$1,000.00 Expenditure Report.** No action was taken on this item.
 - c. **Legal and Consulting Fees Budget Report.** No action was taken on this item.
 - d. **Quarterly Investment Report**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for period ending in June 30, 2026 is approved.

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. Review tax report and adjustments- The tax report was reviewed, and the following are the tax adjustments for the month of July 2026:**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector for EPCWID1 recommends adjustments or corrections to the tax rolls reviewed during the month July 2026;

NOW, THEREFORE, BE IT RESOLVED: that the following adjustment and correction have been reviewed, approved and are attached to these minutes:

- a. 1. Mejia Jorge L, (-\$1.29)**
2. De Santiago Adolfo & Chuco REI Holdings LLC, (-\$.24), 2026
3. De Santiago Adolfo & Chuco REI Holdings LLC, (-\$.08), 2026
- b. 2013-2026 The City of El Paso and it's Public Service Board Assignments, 2013-2026 Lower Valley Water District Assignments and Report on tax suits. No action was taken on this item.**
- c. Comparison of EPCWID tax assessments and collection during 2024 and 2025. No action was taken on this item.**

7. General Manager's report concerning the following: **None.**

8. Consulting Engineer's and District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract.

12. Subdivision Plats within District Boundary requirement in License Manual (irrigable land exhibit):

- a. **Application 3715, by PGF#2 Surrat, LLC, for El Paso Lower Valley Commerce Center Subdivision, a portion of parcel 1, tracts 3 and 4, Block 24, San Elizario Grant, El Paso County, Texas, containing 65.24**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3715, by PGF#2 Surrat, LLC, for El Paso Lower Valley Commerce Center Subdivision, a portion of parcel 1, tracts 3 and 4, Block 24, San Elizario Grant, El Paso County, Texas, containing 65.24 acres for a submission of an irrigable land exhibit is approved.

- b. Application 3756, by 15675 North Loop, LLC, for San Carlos Estates Subdivision, being a portion of tract 1-C, Block 1, 2, and 3, San Elizario Grant, El Paso County, Texas, containing 20.26 acres**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3756, by 15675 North Loop, LLC, for San Carlos Estates Subdivision, being a portion of tract 1-C, Block 1, 2, and 3, San Elizario Grant, El Paso County, Texas, containing 20.26 acres for a submission of an irrigable land exhibit is approved.

- c. Application 3777, by Contreras Enterprise Inc., for Contreras Enterprises, Inc. Subdivision, being a replat of a portion of tract 25, Pendale Acres No. 3, City of El Paso, El Paso County, Texas, containing 0.55 acres**

After a motion by George Brooks, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3777, by Contreras Enterprise Inc., for Contreras Enterprises, Inc. Subdivision, being a replat of a portion of tract 25, Pendale Acres No. 3, City of El Paso, El Paso County, Texas, containing 0.55 acres for a submission of an irrigable land exhibit is approved.

13. Applications for Licenses and Memorandums of Understanding for Use of District Real Property:

a. 2 applications for PX FI FORM375 Owner, LP

Application 3652, by PX FI FORM375 Owner, LP, for a 25-year license to place a concrete box culvert within the Southside Feeder Lateral (an irrigation canal), for a new private roadway, at approximately station 58+44

Application 3653, by PX FI FORM375 Owner, LP, for a 25-year license to place a concrete box culvert within the Southside Feeder Lateral (an irrigation canal), for a new private roadway, at approximately 61+71

After a motion by George Brooks seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 2 applications for PX FI FORM375 Owner, LP, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

b. Application 3717, Texas Gas Service, a division of ONE Gas, for installation of 4-inch PPE inside an 8-inch HDPE steel main natural gas pipeline, crossing the Nemexas Drain (a drainage canal) at existing farm crossing, at approximately station 253+83

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3717, Texas Gas Service, a division of ONE Gas, for installation of 4-inch PPE inside an 8-

inch HDPE steel main natural gas pipeline, crossing the Nemexas Drain (a drainage canal) at existing farm crossing, at approximately station 253+83, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- c. Application 3778, by AO General Contractors, Inc., for a Temporary License for ingress and egress to access construction site within the Mesa Spur Drain (a drainage canal), at approximately station 183+77 to 197+27**

After a motion by George Brooks, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3778, by AO General Contractors, Inc., for a Temporary License for ingress and egress to access construction site within the Mesa Spur Drain (a drainage canal), at approximately station 183+77 to 197+27, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- d. Application 3758, by Lower Valley Water District, for a 25-year license to install an 8-inch water line inside a 16-inch steel casing, crossing the Green Lateral (an irrigation canal), at Herring Rd., at approximately station 63+14**

After a motion by George Brooks, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3758, by Lower Valley Water District, for a 25-year license to install an 8-inch water line inside a 16-inch steel casing, crossing the Green Lateral (an irrigation canal), at Herring Rd., at approximately station 63+14, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Letters of No Objection for Natural Gas Service installed within the Rights-of-Ways of Public Roads: **None.**
15. Approval of Construction Dewatering Licenses for Conveyance Groundwater: **None.**
16. Letters of Approval and/or Amendments of existing License Agreements:
 - a. **License 2050-Application 3742, by the County of El Paso, to construct a 6'x 6' cast in place box culvert across the Salitral Lateral (an irrigation canal), at Burbridge Rd., at approximately station 112+75**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the License 2050-Application 3742, by the County of El Paso, to construct a 6'x 6' cast in place box culvert across the Salitral Lateral (an irrigation canal), at Burbridge Rd., at approximately station 112+75, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the letters, both within 60

days hereafter, and the officers of EPCWID are authorized and directed to execute such letter, a copy of which is attached hereto.

b. 13 applications by AT&T

Application 3759, by AT&T, to install aerial fiber optic cable system crossing the Fabens Drain (a drainage canal), at Island Rd., at approximately station 264+15

Application 3760, by AT&T, to install aerial fiber optic cable system crossing the Fabens Drain (a drainage canal), at Island Rd., at approximately station 148+90

Application 3761, by AT&T, to install aerial fiber optic cable system crossing the Fabens Drain (a drainage canal), at Paso Pecan Farms, at approximately station 151+05

Application 3762, by AT&T, to install aerial fiber optic cable system crossing the Guadalupe Lateral (an irrigation canal), at Wingo Reserve Rd., at approximately station 143+27

Application 3763, by AT&T, to install aerial fiber optic cable system crossing the Guadalupe Lateral (an irrigation canal), at Newman Rd., at approximately station 190+61

Application 3764, by AT&T, to install aerial fiber optic cable system crossing River Drain Outlet (a drainage canal), at Island Rd., at approximately station 34+47

Application 3765, by AT&T, to install aerial fiber optic cable system crossing Hansen Lateral (an irrigation canal), at Island Rd., at approximately station 192+55

Application 3766, by AT&T, to install aerial fiber optic cable system crossing Hansen Lateral (an irrigation canal), at I-270 Lateral Heading, at approximately station 74+90

Application 3767, by AT&T, to install aerial fiber optic cable system crossing Salitral Lateral (an irrigation canal), at Alameda Ave., at approximately station 601+80

Application 3768, by AT&T, to install aerial fiber optic cable system crossing Mesa Drain (a drainage canal), at Alameda Ave., at approximately station 32+80

Application 3774, by AT&T, to install aerial fiber optic cable system crossing Hansen Lateral (an irrigation canal), at Island Guadalupe Rd., at approximately station 192+23

Application 3775, by AT&T, to install aerial fiber optic cable system crossing Island Drain (a drainage canal), at Island Guadalupe Rd., at approximately station 267+98

Application 3776, by AT&T, to install aerial fiber optic cable system crossing Island Drain (a drainage canal), at Island Rd., at approximately station 373+04

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

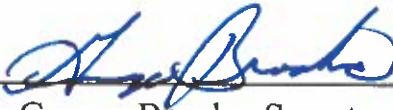
RESOLVED: that the 13 applications by AT&T, are approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the letters, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such letter, a copy of which is attached hereto.

17. Agreement to classify Non-irrigable land as irrigable land: **None.**
18. Sale or discussion of Surplus District Real Property to an abutting property owner, another district, municipality, county, countywide agency, or authority under 49.226 of the Texas Water Code: **None.**
19. Grants Agreements involving District Real Property: **None.**
20. Any or all of the items shown on the attached Closed Meeting Agenda.

The Board then entered into a closed session at 10:13 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:33 a.m. with no action having been taken in the closed session.

21. Consideration of agenda items for next regular board meeting.

22. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:33 a.m.


George Brooks, Secretary



July 2026

Tax Assessment and Charges Adjustments

	Date	Owner #	Owner Name	Land #	Tax Assessment	Water Delivery - Allotment	Water Delivery - Non- Allotment	Accounting Service Charge (ASC)	Penalty & Interest (P&In)	Total	Tax Years and Explanation
1	6/12/2026	01012974	Mejia Jorge L	52478735	\$0.00	\$0.00	\$0.00	\$0.00	-\$1.29	-\$1.29	An additional service fee is charged on International On-Line payments.
2	6/30/2026	00163800	De Santiago Adolfo & Chuco REI Holdings LLC	86060126	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.24	-\$0.24	Inadvertently, tax statement was issued 06/01/2026 without the system backed-up therefore the amount on the tax statement was for May 2026. <u>Need to adjust Penalty & Interest to the month of May 2026.</u> Note, payment for tax assessment & fees received 06/30/2026.
3	6/30/2026	00163800	De Santiago Adolfo & Chuco REI Holdings LLC	86063489	\$0.00	\$0.00	\$0.00	\$0.00	-\$0.08	-\$0.08	Inadvertently, tax statement was issued 06/01/2026 without the system backed-up therefore the amount on the tax statement was for May 2026. <u>Need to adjust Penalty & Interest to the month of May 2026.</u> Note, payment for tax assessment & fees received 06/30/2026.
Total Adjustments					\$0.00	\$0.00	\$0.00	\$0.00	(\$1.61)	(\$1.61)	